



PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	21 JUNE 2012
REPORT OF THE:	HEAD OF POLICY AND PERFORMANCE CLARE SLATER
TITLE OF REPORT:	ESTABLISHING THE COMMUNITY INVESTMENT FUND WORKING PARTY
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To establish the Community Investment Fund as a working party of the Policy and Resources Committee

2.0 RECOMMENDATIONS

- 2.1 It is recommended that:
- (i) the authority to make decisions on the allocation of grants be delegated to the Head of Economy and Infrastructure in consultation with the members of the Community Investment Fund Panel. In the absence of the Head of Economy and Infrastructure the delegation passes to the Chief Executive;
 - (ii) that the terms of reference detailed in paragraph 6.1 for the Community Investment Fund Panel be adopted; and
 - (iii) That named members and substitutes should be appointed to the Community Investment Fund Panel.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 To establish the Community Investment Fund Panel as a fully operational working party of the Policy and Resources Committee as agreed by the Annual Meeting of Council in May 2012.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks associated with these decisions.

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 The recommendations made in this report are made in order to establish the Community Investment Fund Panel (CIF Panel) as a working party of the Policy and Resources Committee and are in accordance with the decisions taken by Council and in line with the Constitution of the Council.

REPORT

6.0 REPORT DETAILS

6.1 Term of Reference for the Community Investment Fund Panel

The Purpose of the CIF Panel is as follows:

A. Grant Making

- To make recommendations to Officers with delegated power to make decisions on the award of any funding allocated to the CIF from the New Homes Bonus (or similar sources of funding made available to the CIF by the Policy and Resources Committee) in the form of grants.
- Maintaining a fair and effective grants programme that supports the needs of all sections of the Ryedale Community in line with the Councils stated priorities.
- To make recommendations to Officers before making decisions on grant applications having due regard to officer advice on grants
- Keeps the needs of Ryedale under review and in light of this, develop and recommend detailed criteria and priorities for grant giving to Council or Policy and Resources Committee annually

B. Other Functions

Any function delegated to an Officer which in the opinion of the Officer the CIF Panel should be consulted on .

The Chairmanship of the CIF Panel:

The Chairman of the CIF Panel shall be the Chairman of the Policy and Resources Committee.

If the Chairman of the CIF Panel is not present at a meeting then another member of the CIF Panel who is present shall be chosen by the other members of the Panel and shall preside for that meeting.

The membership of the CIF Panel:

The CIF Panel shall have 7 members, one of which will be the chairman of the Policy and Resources Committee and these shall be allocated to political groups as follows:

- 4 members of the Conservative group,
- 1 member of the Liberal Group,
- 1 Member of the Independent Group and
- 1 member of the Liberal Democrat Group

Members of the CIF Panel may be drawn from other committees other than the Policy and Resources Committee.

6.2 Timetable of Meetings: the CIF panel shall meet at 6.30pm on the following dates:

- 17 July 2012
- 27 November 2012
- 19 March 2013

- 6.3 Delegation of Authority to Officers in consultation with the CIF Panel
As a working party of the Policy and Resources Committee the authority to make decisions on the allocation of grants needs to be given to an officer of the Council. It is proposed that this should be the Head of Economy and Infrastructure who will exercise this delegation in consultation with the members of the Community Investment Fund Panel. In the absence of the Head of Economy and Infrastructure the delegation passes to the Chief Executive.

7.0 IMPLICATIONS

- 7.1 The following implications have been identified:
- a) Financial
None
 - b) Legal
The recommendations are in accordance with the Councils Constitution
 - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)
None

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Background Papers:

[Minutes of Council 17 May 2012](#)

Agenda and Minutes for the meeting of the Community Investment Fund Panel 25 April 2012

Agenda and Minutes for the meeting of the Policy and Resources Committee 4 April 2012

Background Papers are available for inspection at:

www.ryedale.gov.uk